

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of August 16, 2022.

CALL TO ORDER

Commissioner Carpenter called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 144610 E. Law Lane Kennewick, Washington and via Zoom video-conference. In attendance at this meeting were Commissioner Carpenter, Commissioner Couch, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Executive Director Paden-Lilly. Commissioner Jenkins was unexcused.

ADDITIONS TO THE AGENDA

Resolution No. 2022-07 and SeWAG Contract was added to new business.

CORRESPONDENCE

The correspondence sent and correspondence received log was reviewed.

APPROVAL OF MINUTES

Commissioner Couch made a motion to approve the August 2, 2022, minutes as submitted. Commissioner Carpenter seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2022 transactions #1577 to #1726. The transactions total \$285,415.60. General Fund \$50,707.67; electronic fund transfers \$144,188.60; federal payroll tax payment \$51,733.20; retirement systems transfer \$27,725.52; WA Support Registry \$1,291.00; Fire Training Center Operations Fund \$882.93; SCBA Fund \$8,692.26 and Joint Agency Fund \$194.42. Commissioner Couch made a motion to approve the vouchers. Commissioner Carpenter seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Revenue and Expenditure Reports

The budget revenue and expenditure reports were reviewed.

REPORTS

Commissioners

Commissioner Carpenter reported that he attended the Tri-County Commissioner's Association meeting on Saturday. Commissioner Couch mentioned that a decision was made on the scholarships, and he will be sending out announcements soon.

Fire Chief

Chief Click reported:

- He attended a Washington State Chief's Legislative Committee Meeting. The top priorities for 2023 were reviewed and they plan on holding monthly meetings going forward.
- His Incident Management Team has been ordered to the Cedar Fire in Oregon. He will be travelling tomorrow and expects the assignment will be for 14 days.
- There is a BCES Board meeting scheduled for this Thursday.

Training

Captain Nicholls reported that his primary mission over the past few weeks has been focused on facility maintenance at the Fire Training Center (FTC). The new HVAC units have been installed and are running well.

Due to the recent HVAC repairs at the FTC, Commissioner Carpenter made a motion to resume holding board meetings at that location. Commissioner Couch seconded the motion and the motion passed.

Maintenance Department

Mechanic/Firefighter Ball reported that the Westmark engine should be back from the repair shop tomorrow; an exhaust issue was diagnosed.

OLD BUSINESS

Tri-Tech Program

Chief Click presented the final Letter of Agreement between Kennewick School District Tri-Tech Skills Center and the Fire District. The agreement states that Benton County Fire District #1 will host a certified firefighter to serve as the Firefighting Program instructor at Tri-Tech Skills Center. Commissioner Couch made a motion to approve the document and authorize Chief Click to sign it. Commissioner Carpenter seconded the motion and following a discussion all Commissioners voted in favor of the motion.

NEW BUSINESS

Resolution No. 2022-07; Appointment of Agent to Receive Claims for Damages

Resolution No. 2022-07 was presented to the Board. The resolution repeals Resolution No. 2013-13 and updates the Fire District's agent to receive claims for damages. Commissioner Couch made a motion to sign the resolution and Commissioner Carpenter seconded the motion. All Commissioners voted in favor of the motion.

SeWAG Contract

The Southeast Washington Air Group (SeWAG) would like to enter into an agreement with TSI Incorporated to provide five years of Porta Count Calibration services. The upfront cost will be \$16,993.32. Commissioner Couch made a motion to approve the agreement with TSI Incorporated and the SeWAG Group. Commissioner Carpenter seconded the motion and the motion passed.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

At 4:55 p.m. Commissioner Carpenter called a 5-minute executive session per RCW 42.30.110 to discuss the performance of a public employee. The announced time of resumption in the open public meeting was 5:00 p.m. The actual time of resumption into the open public meeting was 5:00 p.m.

ANNOUNCEMENTS

- A regular Board of Commissioner meeting will be on September 6, 2022, at 4:00 p.m. at the Fire Training Center.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 5:00 p.m.