

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of August 15, 2023.

CALL TO ORDER

Commissioner Jenkins called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 1811 A S. Ely St. Kennewick, Washington and via video-conference. In attendance at this meeting were Commissioner Carpenter, Commissioner Jenkins, Commissioner Phillips, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Executive Director Paden-Lilly.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE

The correspondence received log and correspondence sent was reviewed.

APPROVAL OF MINUTES

A motion was made by Commissioner Carpenter to approve the regular minutes of August 1, 2023, as presented. A second was provided by Commissioner Phillips, and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2023 transactions #1576 to #1714. The transactions totaled \$332,208.92. General Fund \$70,999.50; electronic fund transfers \$157,998.54; federal payroll tax payment \$61,683.72; retirement systems transfer \$31,570.68; WA Support Registry \$1,291.00; Fire Training Center Operations Fund \$2,452.65; SCBA Fund \$3,936.32, MPD Fund \$259.71, and Fire Training Center Capital Fund \$2,016.80. Commissioner Phillips made a motion to approve the vouchers. Commissioner Carpenter seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Revenue and Expenditure Reports

The budget revenue and expenditure reports were reviewed.

REPORTS

Commissioners

Commissioner Carpenter reported that the Tri-County Commissioners Association meeting was held at the Fire Training Center on August 12.

Fire Chief

Chief Click reported:

- The Corps of Engineers and he met yesterday to continue discussions on fire suppression reimbursements.
- He and Fire Marshal Tiplady visited Greenbriar Railcar Services in Finley. The facility is undergoing a major remodel and safety features are being upgraded.
- An after-action review was held last week regarding the Newell Road fire.

- The Tri-County Chiefs reviewed the proposed Medical Program Director's Assessment model. Chief Huntington took the initiative to review different assessment formulas and will present the information at the next meeting.
- Columbia Basin Dive Rescue has requested to temporarily store a new boat in one of our facilities. They are currently remodeling their Richland location, so the boat won't fit until the remodel is complete.

Deputy Chief

Deputy Chief LoParco reported:

- The first water tender is 3 weeks in on its refurbishment.
- He has transitioned to the new staff vehicle. The older truck has received new stickers and been cleaned up to be used as a duty officer vehicle.
- Station 170's medic unit will be at Brau n Northwest in Centralia for about a week to repair some bubbled paint.

Maintenance Department

Mechanic/Firefighter Ball reported that a Type 3 apparatus lost a radiator last week and it has been repaired.

OLD BUSINESS

There was no old business.

NEW BUSINESS

New Member Applications

New member applications for Joseph Bailey, Miles Fisher, Conner Johnston, Easton Miller, Mason Smith, Julian Vazquez, Matthew Wallen, and Cole Ybarra were submitted to the Board for review. Commissioner Carpenter made a motion to approve the new member applications. Commissioner Phillips seconded the motion and the motion passed.

Support Services/Station 160 Logo

Support Services/Station 160 members have designed a Station-specific logo and have requested Board approval. Members would like to wear this logo on t-shirts as a sign of pride. The logo was approved by the Board.

Eligibility List – Fulltime/Permanent Employment

Deputy Chief LoParco presented the placement list from the assessment for full-time Firefighter/EMT candidate(s). A total of seven candidates took the test, and five passed; three individuals met the EMT requirements, and two individuals will receive their EMT certificates soon. The Eligibility List includes Tess Alder, Jennifer Browning, Danielle Gore, Zachary Tamburello, and Kaven Tucksen. Following discussion, the Board decided to proceed to Executive Session to continue the discussion.

PUBLIC COMMENT

No comments were received from the public.

EXECUTIVE SESSION

Commissioner Jenkins called a 20-minute executive session at 4:30 p.m. per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant and to review the performance of a public employee. The meeting was called back to order at 4:50 p.m.

Eligibility List – Fulltime/Permanent Employment

Following the Executive Session, Commissioner Carpenter made a motion to approve the Firefighter/EMT eligibility list. Commissioner Phillips seconded the motion and the motion passed unanimously.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on Tuesday, August 15 at 4:00 p.m.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:53 p.m.