

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of June 16, 2020.

CALL TO ORDER

Chairman Jenkins called the virtual regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. via Zoom video-conference. In attendance at this meeting were Commissioner Christenson, Commissioner Jenkins, Commissioner Morris, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Executive Director Paden-Lilly.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Morris made a motion to approve the June 2, 2020, minutes as submitted. Commissioner Christenson seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2020 transactions #1041 through #1198. The transactions total \$839,232.11. General Fund \$56,151.78; electronic fund transfers \$114,008.06; federal payroll tax payment \$40,402.28; retirement systems transfer \$24,331.32; WA Support Registry \$1,341.00; Fire Training Center Operations Fund \$1,008.39; SCBA Fund \$3,048.43; and Bond Project Fund \$598,940.85. Commissioner Christenson made a motion to approve the vouchers. Commissioner Jenkins seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Revenue and Expenditure Reports

The budget revenue and expenditure reports were reviewed.

EMS Report

The EMS Collection Statistics Report was reviewed.

REPORTS

Commissioners

- Commissioner Christenson reported that the WFCA has provided online access for those who previously attended the Snure Seminars a few weeks ago. Attendees can watch the seminar again for the next two weeks. He has a Hazmat Board meeting tomorrow and requested to visit with Chief Click prior to the meeting, so that he has a better understanding of items discussed.

Fire Chief

- Chief Click reported that the summer mailer is going out this week to all mailboxes within our Fire District.
- He, Deputy Chief LoParco, and Battalion Chief Gutzmer attended Emergency Response Operations Coordinator (EROC) training.

Deputy Chief

- Deputy Chief LoParco reported that he held a Safety Committee meeting last week, however there was very low attendance and he plans to reschedule.
- The first meeting of the Regional Deputy Chiefs was held and more will be scheduled. The group will have representatives from KFD, PFD, Benton #1, Benton #2, West Benton Fire/Rescue, and Walla Walla #5.
- Twelve new sets of body armor were received by Benton County Emergency Management and will be placed on the engines.
- Working with Chief Click on apparatus bay restriping.

Battalion Chief(s)

- Half of the recruits have completed their requirements and are able to respond. The remaining students will be ready to respond after completion of curriculum.
- Planning to meet with the other participating agencies to prepare for fall academy.

Maintenance Department

- Maintenance Supervisor Schoenwald reported that regular apparatus service has been complete.
- Apparatus #114, Rescue Truck was sold at auction for \$7,300.

OLD BUSINESS

Ambulance Licensing

Chief Click reported that the Department of Health virtual inspection of the ambulance was complete and passed inspection. The District should have received all necessary licenses and begin patient transporting beginning in July. This is a huge milestone for the Fire District.

Apparatus and Facility Bond Project

Apparatus Project

Chief Click reported that the ladder is in the design phase. A virtual inspection will be done mid-construction and an onsite visit will be done upon completion of construction.

Facility Project

Chief Click reported the following:

- The purchase of the Station 170 property closes on June 26.
- He is working with a surveying company to complete land and Geotechnical survey of the Station 170 property. Both should be completed within the next 6 weeks.
- He and Commissioner Jenkins met with Design West Architects, PA yesterday for preliminary walk around of the property. The first cost estimate came in at 1.8 million plus a 9.7% fee for the project management service. Chief Click will continue to negotiate the project costs. Design West Architects, PA projects that it will take 3-4 months to get things ready to go out to bid with construction beginning this fall.
- He met with a realtor yesterday regarding sale of the Arrowhead Building. The realtor recommends doing a few minor repairs and upgrades before putting it on the market.

COVID-19 Impacts

The District's COVID 19 procedures have been updated to include new mask requirements. The Benton-Franklin Health District (DOH) is providing free drive-thru testing in Pasco and Kennewick.

A doctor's order is not required for the testing, however the DOH strongly recommends that people do not have testing unless they are showing symptoms or have had an exposure. The District COVID working group will be meeting soon to review impacts and for preparation. Chief Click has also had several meetings regarding COVID impacts on wildland firefighting. At this time, crews are required to respond with 72 hours of supplies (food, water, and PPE).

Commissioner Christenson mentioned that he contacted Kadlec Urgent Care in Richland about COVID testing. Kadlec stated that they do provide rapid testing and have an available supply and you would need to have a doctor's order to be tested. Chief Click plans to send an update on COVID testing out to all members, so that everyone is updated on testing and resources available.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on July 7.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:55 p.m.