

BENTON COUNTY FIRE PROTECTION DISTRICT #1  
BOARD OF COMMISSIONERS

Regular meeting of February 5, 2019.

**CALL TO ORDER**

Commissioner Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly. Commissioner Sleater was unexcused.

**ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**CORRESPONDENCE RECEIVED LOG**

The correspondence received log was reviewed.

**CORRESPONDENCE SENT**

The correspondence sent was reviewed.

**APPROVAL OF MINUTES**

Commissioner Morris made a motion to approve the minutes of January 22, 2019. Commissioner Houchin seconded the motion and the motion passed.

**FINANCIAL REPORT**

**Fund Transaction Details**

Presented to the Board were 2019 transactions #143 through #165. The transactions total \$34,314.84. General Fund \$29,127.33; Fire Training Center Operations Fund \$1,493.14; SCBA Fund \$251.75 and Capital/Building Fund \$3,442.62. Commissioner Morris made a motion to approve the vouchers. Commissioner Houchin seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

**Transaction Summary Reports**

The budget expenditure report was reviewed.

**REPORTS**

Commissioners, Chiefs and staff reported the following:

- Chief Click reported:
  - He had a meeting with the Battalion Chiefs and Captains to review a draft document regarding a Volunteer Sleeper Program (VSP). The goal is to maximize opportunities for volunteer members. The program will allow VSP participants to schedule shifts in either 12-hour or 24-hour increments with a maximum of 72 hours per volunteer, per month. The scope of what it means to volunteer has changed a lot and people simply are busier these days. This program would give volunteer members another avenue to participate in District

activities and assist members in meeting participation requirements. A memo regarding the new program will be sent out to all members next week.

- He has a meeting with Kennewick Fire Department Captains Rabe and Ellis later today to prepare for a homeowners meeting scheduled for February 12 regarding defensible space and creating a fire adaptive community.
- He attended the Legislative Day in Olympia along with Franklin 3 and Walla Walla 4. They were able to visit with legislators and discuss the items that have been introduced in the 2019 Legislative Session.
- The EMS Council meeting was cancelled yesterday due to snow. It has been rescheduled for Monday, February 11.
- The Hazmat Board meeting is scheduled for February 20.
- The Safety Committee meeting is scheduled for February 21.
- Captain Gutzmer reported that Recruit Academy is finishing up for the last group of students. Testing for the next group of recruits will be this Saturday.
- Captain LoParco reported that he continues to work on the IQS audit with the Department of Natural Resources; they will be back on-site February 20.
- Lieutenant testing is scheduled for Friday.
- Public Information Officer Baker reported that the Tri-Tech High School and Beyond Fair went well. A crew will be attending the Finley Elementary Family Night event on Thursday.

## **OLD BUSINESS**

### **Bond Measure and Levy Lid Lift**

The Marketing Committee has a conference call tomorrow. The plan for the Bond Measure would be to remodel Station 150 to add living quarters and purchase two or three fire apparatus. Trying to determine if the amount should be \$0.10 or \$0.11 per 1,000 assessed value. The Board would like to see the rate be \$0.10 per 1,000 assessed value. The committee plans to start publicizing the bond measure and levy lift soon to get it out to the community.

### **MECHANIC/FIREFIGHTER POSITION**

Chief Click reported that he is moving forward with the selected candidate for the mechanic/firefighter position. The individual will participate in Saturday's recruit testing process on Saturday and will take the medical physical the following week. Based on testing results, Chief Click would like to make an offer of employment to Derek Ball, so that he can give his current employer two-weeks' notice. After a discussion, Commissioner Houchin made a motion to approve an offer of employment to Derek Ball based on the testing process. Commissioner Morris seconded the motion and the motion passed.

## **NEW BUSINESS**

There was no new business.

## **PUBLIC COMMENT**

There was no public comment.

## **EXECUTIVE SESSION**

There was no executive session.

## **ANNOUNCEMENTS**

- The next Board of Commissioner meeting will be on February 19.

## **ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 9:35 a.m.