

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of November 17, 2020.

CALL TO ORDER

Chairman Jenkins called the virtual regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. via Zoom video-conference. In attendance at this meeting were Commissioner Christenson, Commissioner Jenkins, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Executive Director Paden-Lilly. Commissioner Morris was excused due to illness.

ADDITIONS TO THE AGENDA

New member applications was added to new business.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Christenson made a motion to approve the minutes dated November 3 and November 10, 2020, as submitted. Commissioner Jenkins seconded the motion and the motion passed.

PUBLIC HEARING ON REVENUE SOURCES

Commissioner Jenkins opened the public hearing on revenue sources. Executive Director Paden-Lilly presented and reviewed revenue sources. Based on preliminary assessed values, potential tax levy revenue for 2021, is \$3,520,077. Of this amount, \$70,598 is needed for the administrative office bond. The voted facility and apparatus bond levy will be \$165,951. Miscellaneous revenue sources are estimated at \$924,070. There were no public comments.

2021 BUDGET AND TAX LEVY

The 2021 proposed budget and Resolution 2020-07 setting the tax levy for 2021, was presented to the Board. After discussion, Commissioner Jenkins made a motion to sign Resolution 2020-07 and approve the proposed 2021 budget. Commissioner Christenson seconded the motion and the motion passed unanimously.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2020 transactions #2142 through #2300. The transactions total \$259,347.89. General Fund \$68,943.09; electronic fund transfers \$119,572.21; federal payroll tax payment \$40,304.75; retirement systems transfer \$26,503.04; WA Support Registry \$1,341.00; Fire Training Center Operations Fund \$1,154.95; SCBA Fund \$738.85; and Bond Project Fund \$790.00. Commissioner Christenson made a motion to approve the vouchers. Commissioner Jenkins seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Revenue and Expenditure Reports

The budget revenue and expenditure reports were reviewed.

EMS Report

The EMS Collection Statistics Report was reviewed.

REPORTS

Commissioners

- Commissioner Christenson reported that he attended a Collective Bargaining meeting with Local 4362 at the Fire Training Center to negotiate the contract for the next two years. The next meeting is scheduled for December 2.

Fire Chief

- Chief Click reported the following:
 - Commissioner Morris is in the hospital and he is hoping to be able to participate in the next board meeting.
 - The Dispatch Center is in the middle of testing the new automated dispatching system and plans to have it up and running soon.
 - The Tri-County Fire Chief's group is discussing a new meeting approach to better meet the needs of the Fire Districts and Municipalities.

Deputy Chief

- Deputy Chief LoParco reported that the area Deputy Chief's group is looking for a single repository for all Interlocal Agreements.

Training

- Training Captain Nicholls reported that online training continues, and hands-on training is being modified due to the recent Governor's directives.
- He completed Fire Officer II training last week.
- Recruit School will be stepping back to online training, with limited hands-on training restricted to single agencies rather than as an entire group.

Labor Representative

- Lieutenant Chambers stated that the Union is looking forward to discussing the contract rewrite and working with the District.

Maintenance Department

- Mechanic/Firefighter Ball reported that the Westmark truck is finished and Tim is at the automotive shop checking on it.
- There is one Type I engine in the shop which should be back up and running by the end of the week.
- The second ambulance is progressing along, and the maintenance department hopes to have it done by the end of November.

OLD BUSINESS

Apparatus and Facility Bond Project

Chief Click reported that the new septic tank and RO water treatment systems for Station 170 has been installed and approved. We are still waiting for confirmation from the Health District to confirm if the treated water will be adequate for drinking water.

Chief Click presented an application from the Benton/Franklin Health District to change the classification of the well from residential to commercial. After a discussion, Commissioner Christenson made a motion to authorize Chief Click to sign the application and submit the

application in order to reclassify the well status. Commissioner Jenkins seconded the motion and the motion passed.

COVID-19 Impacts

The District continues COVID-19 business as usual. However, due to recent changes enacted by the Governor's Office, Deputy Chief LoParco will be sending out updated COVID 19 information and directives. He is working with Huminsky's Heating and Cooling who will perform a COVID prevention assessment of the HVAC systems at each facility.

NEW BUSINESS

New Member Applications

Support Services applications for Colby Hays and Brad Sanders, and volunteer firefighter application for Juan Angles were presented to the Board for review. Commissioner Christenson made a motion to approve the new member applications, Commissioner Jenkins seconded the motion and the motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

At 4:40 p.m. Commissioner Jenkins called a 5-minute executive session per RCW 42.30.140 relating to collective bargaining issues and negotiations. The announced time of resumption into the open public meeting was 4:45 p.m. The actual time of resumption into the open public meeting was 4:45 p.m.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on December 1, 2020.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:45 p.m.