

BENTON COUNTY FIRE PROTECTION DISTRICT #1  
BOARD OF COMMISSIONERS

Regular meeting of October 2, 2019.

**CALL TO ORDER**

Vice Chairman Morris called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Jenkins, Commissioner Morris, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly. Commissioner Houchin was excused due to illness.

**ADDITIONS TO THE AGENDA**

WSP Interagency Agreement was added to old business.

**CORRESPONDENCE RECEIVED LOG**

The correspondence received log was reviewed.

**CORRESPONDENCE SENT**

The correspondence sent was reviewed.

**APPROVAL OF MINUTES**

Commissioner Jenkins made a motion to approve the September 17, 2019, minutes as submitted. Commissioner Morris seconded the motion and the motion passed.

**FINANCIAL REPORT**

**Fund Transaction Details**

Presented to the Board were 2019 transactions #1818 through #1861. The transactions total \$70,453.46. General Fund \$53,063.65; Hazmat Fund \$8,038.68; Training Center Operating Fund \$6,906.22; Training Academy Fund \$1,711.90 and SCBA Fund \$733.01. Commissioner Jenkins made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

**Budget Expenditure Report**

The budget expenditure report was reviewed.

**REPORTS**

Commissioners, Chief and staff reported the following:

- Chief Click reported:
  - He met with the City of Kennewick Public Works Assistant Director regarding the construction project at Ridgeline and Highway 395. Originally, the City had quoted \$600,000 for the District to connect to the city water system near Station 160. Now that the city water service has moved further south, the cost to connect would be between \$75,000 and \$100,000. This may be more feasible for the District rather than continue using the WSP water system. Chief Click is looking into grant opportunities that could offset the cost to connect to the city water system.

- He participated in a Fire Defense Committee conference call last week. The Committee is reviewing all regional and state plans, as well as working on the State Personnel and Equipment Rate Schedule.
- He attended a joint Station 110 and 120 drill to review the District's 5-Year Plan and answer questions about the future of the Fire District. He will attend Station 130 and 140's drill tonight.
- He attended a line of duty Memorial yesterday for Battalion Chief Mike Zainfeld, of Cowlitz 2 Fire and Rescue, who took his own life after suffering from a job-related post-traumatic stress. In 2018, the Washington legislature passed a bill recognizing post-traumatic stress disorder as an occupational disease for first responders. The District must keep mental health issues and trauma at the forefront, as they are rampant among America's firefighters, emergency service personnel, and law enforcement officers.
- The recruitment letter was distributed to fill two new firefighter/EMT positions. The application period opened on September 30 and will close on October 14. He is working on the Paramedic position announcement and job description and plans to post it soon.
- Captain LoParco is working on the fourth quarter training calendar and is working with the City of Kennewick to try and sponsor monthly live fire trainings in the future.
- Captain Gutzmer reported that the second recruit academy hands-on day took place. One Benton I applicant has terminated from the academy, after moving away from the area.
- Captain Bibe shared that the Maintenance Department has been conducting pump testing. E1126 (Westmark) is broke down again; Maintenance Supervisor Schoenwald is working with Cummins on replacement of the faulty International motor.

## **OLD BUSINESS**

### **WSP Interagency Agreement**

Chief Click presented an updated Interagency Agreement for the easement and the shared water system at Station 160. The original Agreement was written in the 1990's and needed to be updated with the addition of the new water system and testing requirements. This agreement identifies a 50/50 split for all costs associated with the water system. After a discussion, Commissioner Morris made a motion to authorize Chief Click to sign the WSP Interagency Agreement. Commissioner Jenkins seconded the motion and the motion passed.

## **NEW BUSINESS**

### **2020 Budget**

A draft 2020 Budget was presented to the Board for review. This version of the budget includes every submitted budget request that was received. Chief Click and Financial Paden-Lilly will continue to prioritize 'needs' versus 'wants' in order to maintain an adequate beginning fund balance.

### **Resident and New Member Agreements**

Commissioner Morris made a motion to approve the Resident Agreement for Gavin Reid and Volunteer Member Application for Daryn Lutes. Commissioner Jenkins seconded the motion and the motion passed unanimously.

## **PUBLIC COMMENT**

District Resident Scott Carpenter submitted a written statement that he wished to be read and included in the minutes. Chief Click read the following:

*“Benton #1 will have spent over \$97,000 on marketing and communication services agreements from 2017 thru November 2019. I feel that this needs to be made public by way of the minutes.” – Scott Carpenter*

## **EXECUTIVE SESSION**

There was no executive session.

## **ANNOUNCEMENTS**

- The next Board of Commissioner meeting will be on October 15 at 4:00 p.m. and will be held at the Fire Training Center. The meeting will be open for the public to comment and discuss the Bond Measure to be on the ballot this coming November.

## **ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 4:50 p.m.