

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of January 7, 2020.

CALL TO ORDER

Commissioner Morris called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. Commissioner Morris then turned the meeting over to Chairman-elect Jenkins. In attendance at this meeting were Commissioner Jenkins, Commissioner Morris, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly.

A moment of silence was held to honor those who have passed and those fighting the devastating fires in Australia.

ADDITIONS TO THE AGENDA

2020 BVFF Pension/Disability Remittance was added to new business.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Morris made a motion to approve the December 17, 2019, minutes as submitted. Commissioner Jenkins seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2019 transactions #2471 through #2508 and 2020 transactions #2 through #16. The 2019 transactions total \$34,972.01. General Fund \$30,325.12; Fire Training Center Operations Fund \$3,673.57; and Fire Training Center Capital/Building Fund \$973.32. The 2020 transactions total \$73,837.55. General Fund \$73,274.83 and Fire Training Center Operations Fund \$562.72. Commissioner Jenkins made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Expenditure Report

The budget expenditure report was reviewed.

REPORTS

Commissioners, Chief and staff reported the following:

- Chief Click reported:
 - He met with Kenneth Cole at The Center for Psychological Services to discuss providing psychological evaluations for the new full-time positions. Mr. Cole will

- evaluate the applicants based specifically on the career of firefighting and that lifestyle. New applicants will go through this evaluation prior to being hired.
- The Hazmat Board met last month. Patrick Reid from Yakima Fire Department was elected President in 2020. The Board discussed the best way to proceed with the new response model implementation. Meetings will be held with Union representatives to discuss staff and staffing of apparatus, and an attorney will be contacted to update bylaws needed for transition to the Quad-County Special Operations Board.
 - Commissioner's Oath of Office will be added to the next Board meeting agenda.
 - Captain LoParco reported:
 - The District is switching over to EVIP 3.0 in 2020, which should make recertification efforts easier.
 - He is working on many maintenance items at the Fire Training Center since the weather has been mild.
 - The tower is out of service for live fire due to insulation sticking out of the corners. The Fire Facilities representative will be here in February or March to inspect and recommend repairs. Two box-burn systems are available for training while the tower is down.
 - The C-Building is nearly organized and ready in the classroom area.
 - He is working with Chief Click to finalize specifications for a rescue vehicle replacement.
 - Captain Bibe reported that he and Chief Click are continuing to look at ladder truck specifications.
 - Maintenance Supervisor Schoenwald is working on finishing year-end projects and beginning spring maintenance. He continues regular communication with NorthTek for progress reports on the Westmark motor replacement.
 - Battalion Chief Gutzmer reported:
 - Hazmat Operations starts tonight for Recruit Academy, and EVIP will be next month.
 - He and Captain Copland are preparing for staffing the Polar Plunge event on January 25.
 - Financial Manager Paden-Lilly reported that the Fire Truck and Facility Bond proceeds were wired to the County on December 27 and deposited into the District's Bond Project Fund.

OLD BUSINESS

Deputy Chief Position

Chief Click presented a draft contract and job description to the Board for the exempt Deputy Chief position. After meeting with Scott LoParco, Chief Click recommends approving the contract for employment with a start date of February 1, 2020. After discussion, Commissioner Jenkins made a motion to accept the Employment Contract with Scott LoParco. Commissioner Morris seconded the motion and the motion passed.

Firefighter/EMT Eligibility List

Chief Click reported that after further review of the test scores, a calculation error was noted. Twelve candidates tested and ten individuals met the requirements to be placed on the

Eligibility List. The revised Eligibility List is Bernie Urrego, Sarah Odland, Tryston Drury, Brock Long, Enrique Orozco, Jeremy Linhoff, Ryan Dawson, Christopher Helms, Kayte Salter, and Robert Reynolds. Commissioner Morris made a motion to approve the revised Eligibility List and move forward with the hiring process. Commissioner Jenkins seconded the motion and the motion passed.

Firefighter/Paramedic Eligibility List

Chief Click reported the career firefighter/paramedic testing has been completed. Six candidates tested and five individuals met the requirements to be placed on the Eligibility List. The Eligibility List is David Perkins, Samatha Ward, Kimberly Crosby-Orosco, Jake Simpson and Joel Savage. Commissioner Morris made a motion to approve the Eligibility List and move forward with the hiring process. Commissioner Jenkins seconded the motion and the motion passed.

NEW BUSINESS

Commissioner Position #2

The Board received interest from two individuals regarding the appointment for Commissioner Position #2. Commissioner Morris made a motion to appoint John Christenson as Commissioner Position #2. Commissioner Jenkins seconded the motion and the motion passed.

Chaplain Services Network Contract

The 2020 agreement for Chaplain Services Network in the amount of \$4,600 was presented to the Board. After a discussion, Commissioner Morris made a motion to approve Chief Click sign the 2020 Chaplain Services Network agreement. Commissioner Jenkins seconded the motion and the motion passed with all Commissioners in favor of the motion.

2020 BVFF Pension/Disability Remittance

The 2020 Board for Volunteer Firefighters' Pension/Disability Remittance Form was presented to the Board. Chairman Jenkins signed approving the document.

PUBLIC COMMENT

John Christensen thanked the Board for appointing him to the vacant Commissioner position.

District Resident Lindsey Linhoff inquired as to why someone is living at Station 150. Chief Click explained that a Washington State Patrol Sergeant, who is on temporary assignment in the Tri-Cities, is sleeping at Station 150 for a few months. He has signed a rental agreement and does pay monthly rent.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on January 21.
- The next labor negotiation meeting will be on January 21 at 3:00 p.m.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:40 p.m.