

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of August 2, 2022.

CALL TO ORDER

Commissioner Couch called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 144610 E. Law Lane in Kennewick, Washington and via Zoom video-conference. In attendance at this meeting were Commissioner Carpenter, Commissioner Couch, Deputy Chief LoParco, and Executive Director Paden-Lilly. Commissioner Jenkins was excused, and Fire Chief/District Secretary Click was on vacation.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE

The correspondence received log and correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Carpenter made a motion to approve the minutes of the July 19, 2022, as submitted. Commissioner Couch seconded the motion and the motion passed unanimously.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2022 transactions #1536 through #1567. The transactions total \$37,762.78. General Fund \$34,940.85; Fire Training Center Operations Fund \$2,485.88; and SCBA Fund \$336.05. Commissioner Carpenter made a motion to approve the vouchers. Commissioner Couch seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Expenditure Reports

The budget expenditure reports were reviewed.

EMS Report

The EMS and Ambulance Collection Statistics Report was reviewed.

REPORTS

Commissioners

Commissioner Carpenter mentioned that the next Tri-County Commissioners Association meeting is scheduled for August 13 at Benton #2.

Fire Chief

Executive Director Paden-Lilly reported that the Letter of Agreement between Kennewick School District Tri-Tech Skills Center and the Fire District including Appendix B has been sent to Kennewick School District for final signature. Mr. Allington, the current Tri-Tech Firefighter Program Instructor, has scheduled a pre-employment physical with the Fire District physician and still needs to complete the application for employment. Chief Click hopes to have all necessary documentation to present at the next board meeting.

Deputy Chief

Deputy Chief LoParco reported an engine with three crew members has been sent to the Vantage Fire Mobilization.

Training

Captain Nicholls reported:

- Three quotes to repair the Fire Training Center HVAC issue were received. Apollo Heating and Air will complete the project this month as opposed to the other quotes who may not have parts until close to the end of this year.
- Six applicants completed the agility and written testing followed by an oral interview. They will now be scheduled for their physical fitness testing.
- The next recruit academy will start the week after Labor Day.

Maintenance

Mechanic/Firefighter Ball reported that the Westmark truck malfunctioned again and had to be towed to North Tech Equipment Repair. They have not diagnosed the issue yet.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Policy 4500 – COVID-19 Vaccination Requirements

After a discussion and review of updated Policy 4500; Covid-19 Vaccination Requirements, Commissioner Carpenter made a motion to approve Policy 4500 as submitted. Commissioner Couch seconded the motion and motion passed with all in favor.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on August 16, 2022.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:23 p.m.