

**BENTON COUNTY FIRE PROTECTION DISTRICT #1**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**  
Tuesday, April 2, 2024, 4:00 pm

**1. CALL TO ORDER**

Commissioner Carpenter called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order in-person and via video-conference at 4:00 p.m. at 1811A S. Ely St. Kennewick, Washington. In attendance at this meeting in-person were Commissioner Carpenter, Commissioner Jenkins, Commissioner Phillips, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Finance Manager Alba.

**2. ADDITIONS TO THE AGENDA**

Dive Rescue Building was added to old business.

**3. CORRESPONDENCE**

The correspondence received log and correspondence sent was reviewed.

**4. APPROVAL OF MINUTES**

A motion by Commissioner Jenkins and seconded by Commissioner Phillips to approve the regular minutes of March 19, 2024, as presented. Motion passed unanimously.

**5. FINANCIAL REPORT**

**a. Fund Transaction Details**

Presented to the Board were 2024 transactions #628 to #681. The transactions total \$82,345.55. General Fund \$49,871.73 and the FTC Operations Fund \$8,008.29 and the MPD Fund \$2,638.05. Commissioner Phillips made a motion to approve the vouchers. Commissioner Jenkins seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

**b. Budget Revenue and Expenditure Reports**

The budget revenue and expenditure reports were reviewed.

**c. EMS Report**

No report

**6. REPORTS**

**• Commissioners**

Commissioner Carpenter wanted to know about something for Motorola ILA. Second Amended ILA for Benton County Emergency Services for Capitol projects account and Microwave system.

- **Fire Chief Click:**  
Apparatus Updates: Photos of truck in Florida – need volunteers to drive with a CDL. Type 5’s slip in equipment. One Ambulance approaching 100,000 miles and is 5 years old – we may need to change the purchase replacement in the budget.  
Presentation on DNR (1498): Aircraft funding for wildland fires initial attack.  
WA State Fire Chiefs Board Meeting: Legislation closed, training, TIF, out of network health care costs, rural fire stations were all sent to the Governor.  
BCES Board: Second amended BCES ILA is in the works.  
EM: Annual FEMA exercise.  
Red Mountain Equipment: Project moving forward.  
SOWSOG: No takers on Administrative Services for that group.
  
- **Deputy Chief LoParco:**  
Getting Settled: Helping Elizabeth Alba get settled and moved office upstairs.
  
- **Battalion Chief(s):** No report.
  
- **Training:** No report.
  
- **Labor:** Vice President Aaron Bibe was in DC earlier this month. IAFF – PFAS stuff that’s in our gear. PILOT Program for the local IAFF with 30 people to be tested. Vapor barrier – carcinogens.
  
- **Maintenance:** An update on apparatus maintenance was provided by Mechanic/Firefighter Ball.

## 7. OLD BUSINESS

### a. Administrative Office

Deputy Chief LoParco reported Procurement and Administrative Coordinator Ewing has been working with the company with a preliminary estimate for the building of \$845,000 without engineering and utilities.

### b. Employee Contracts

Chief Click reported that the Benton County Fire District #1 Organizational Chart that was brought forward at the meeting on March 19<sup>th</sup> needs to be approved or denied. Commissioner Carpenter is not in favor of this transition. He stated “I don’t see the need to spend the extra money at this time. I think we need to wait until January.” Commissioner Phillips read through the contracts. He is in favor of having this transition happen because it is best for the organization. Commissioner Jenkins is in favor of this transition.

Union opinion about this transition is supported fully by this transition. Leaving the Chief to run the department without a Deputy Chief would put us going in the wrong direction.

A motion by Commissioner Phillips and a second by Commissioner Jenkins to approve the contracts for the promotion of Scott LoParco to Fire Chief and Lonnie Click to Chief Executive Officer. There were two yes votes and one no vote.

- c. Commissioner Carpenter asked if Chief Click had received information regarding the Dive Rescue Building. Chief Click has reached out to CBDR and is waiting to hear back from them.

## **8. NEW BUSINESS**

### **a. Interlocal Agreement with BCES, Amended**

A motion by Commissioner Phillips and seconded by Commissioner Jenkins to approve entering into an Interlocal Agreement with Benton County, Franklin County, City of Kennewick, City of Richland, City of West Richland, City of Prosser, City of Benton City, City of Pasco and Benton County Fire Protection Districts 2 and 4 and authorizing Commissioner Carpenter to sign the agreement. Motion passed unanimously.

### **b. Approval of Eight Volunteer Firefighter Applications**

A motion by Commissioner Phillips and seconded by Commissioner Carpenter approving to place on the Volunteer Firefighter Roster the following individuals: Alicia Taal, Jonathan Jefferson, Aiden Morgan, Jonathan Schwarder, Ulises Ramales, Seth Delgado, Ethaniel Blundred and David Jenkins and authorizing Commissioner Carpenter to sign the applications. Motion passed unanimously.

## **9. PUBLIC COMMENT**

There was no public comment.

## **10. EXECUTIVE SESSION**

Commissioner Carpenter called a 10-minute executive session at 4:50 p.m. per RCW 42.30.110(1)(i) to discuss litigation. The Executive Session was continued at 5:00 p.m. for an additional 10 minutes. The meeting was called back to order at 5:10 p.m.

## **ANNOUNCEMENTS**

- The next Board of Commissioner meeting will be on Tuesday, April 16 at 4:00 p.m.
- The Annual Awards Banquet is scheduled for April 20.
- EMS meeting is next Monday.
- Brian Snure Video Legal Updates on April 19.

## **ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 5:11 p.m.

Approved by:

Submitted by:

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Scott E. Carpenter, Board Chair

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Lonnie E. Click, District Secretary

