

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of September 5, 2017.

CALL TO ORDER

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the August 16, 2017, minutes as submitted. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2017 transactions #1471 through #1516. The transactions total \$69,084.28. General Fund \$65,924.14; Training Center Operations Fund \$1,368.61 and SCBA Fund \$1,791.53. Commissioner Sleater made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget expenditure report was reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- Captain Nicholls and Battalion Chief Taylor are working on an RFP for an architect and engineering firm to design an addition to Station 150 for resident quarters.
- The architect is near completion of the engineering requirements for the Fire Training Center C-Building. The plan is to be able to go out to bid before the end of this year.
- Lincoln County Fire District #4's Board of Commissioners voted and approved to purchase apparatus #117 for \$11,500; a 1991 International, Type 3 brush truck.
- The marketing firm has another press release ready to be distributed today. The press release is titled 'Sharing resources saves money and improves efficiencies for taxpayers'.

- Captain Nicholls has been assigned to the East Crater fire in Troutlake, WA and the IMT are transitioning to the Saw Mill Creek fire in Enumclaw, WA. Captain Henderson has been assigned to the Chetco Bar near Selma, OR. Chief Click will travel to Selma tomorrow to meet up with his Type 2 Incident Management Team.
- A memo was received from the Pacific Northwest Wildfire Coordinating Group regarding the fire situation in our region. As of August 31, there were fourteen IMT's in the Northwest managing over 20 large fires and a number of small ones; there is a considerable shortage of resources. The memo thanked fire agencies for their contributions and asked that everyone work together across agency boundaries to help the Northwest meet the goals in protecting public and firefighter safety, communities, and infrastructure.
- E1126 (Westmark) is back at the repair shop for the same component problem that has continued to occur over the past few years. Chief Click has asked the Maintenance Department to work with Northtech Equipment Repair on getting an estimate to replace the International motor with a CAT or Cummins motor that would interface with current pump and electronics.
- A finding has not been identified yet on what happened to the Richland Type 5 Skeeter truck. Dodge and Skeeter plan to get together and take the vehicle apart piece by piece to determine where the failure occurred.
- Captain Gutzmer reported that Recruit School begins this week; the District will have five returning and nine new members. This session will have a total of 35 students.
- Captain LoParco reported that the training activity reports dated September 1 and after, will now be entered into Target Solutions training software.
- Captain LoParco, Captain Bibe, and Lieutenant Moore are attending Officer's school in Northbend next week, and Maintenance Supervisor Schoenwald and Captain Bush are attending the annual Mechanics Conference in Wenatchee next week.
- Public Information Officer Baker reported that the Benton/Franklin Fair went very well. They put approximately 400 kids through the Life Safety House each day. A crew, along with other Tri-City union organizations, participated in the Southeast Washington Central Labor Council Labor Day picnic held at Columbia Park on Monday.
- The District will participate in a public education and silent auction sponsored by Franklin Fire #3 on Saturday, September 9. It is a Smoke-N-Fire BBQ Competition being held at the Columbia Valley Grange in Pasco.
- Captain Bush reported that the paving and striping is complete at Station 130. Station 110 lost an LED light in front of the station and he is working with Allan Electric for repair and warranty work. The third command vehicle is near completion and will go to Spokane soon for radio and equipment installation.
- An MDA Fill the Boot event was held last Saturday. It was very successful, the crew received donations totaling over \$2,400; up from \$1,800 last year.
- Lieutenant Moore reported that all of the new recruits will be issued old structure PPE while in recruit school. Recruits will be issued new style PPE, once fully qualified.
- Battalion Chief Taylor researched various Thermal Imaging Camera's (TIC) and applied for a FEMA Grant requesting funds to purchase NFPA 1801 compliant MSA TICS's; the grant was awarded on July 28. SeaWestern is the only vendor on the District's Vendor Roster authorized to distribute MSA TIC's for fire service/first responder agencies in the Region. B/C Taylor received a Sole Source letter from MSA and will move forward with the purchase from SeaWestern for \$6,726.50 per unit.

OLD BUSINESS

Career Lieutenant Firefighter Position

Chief Click met with the top two candidates on the career Lieutenant Eligibility List and recommends hiring Ryan Chambers. Commissioner Morris made a motion to hire Ryan Chambers as a career Lieutenant Firefighter. Commissioner Sleater seconded the motion and all Commissioners voted in favor of the motion.

NEW BUSINESS

Volunteer and Resident Firefighter Applications

Commissioner Sleater made a motion to approve Resident Firefighter Agreement for Sarah Odland and Volunteer Firefighter Application for Joel Casillas. Commissioner Morris seconded the motion and all Commissioners voted in favor of the motion.

HGACBuy – Cooperative Purchasing

An Interlocal Contract for Cooperative Purchasing through HGACBuy was presented to the Board. HGACBuy, Helping Governments Across the Country Buy, is a nationwide, government procurement service. All contracts available to participating members of HGACBuy have been awarded by virtue of a public competitive procurement process compliant with state statutes. Commissioner Sleater made a motion to sign the Interlocal Contract with HGACBuy. Commissioner Morris seconded the motion and the motion passed.

PUBLIC COMMENT

Rob Moore thanked the Board for holding evening board meetings on a trial basis.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on September 19; 6:30 p.m. at the Fire Training Center.
- The next Southeastern Washington Fire Commissioners Association meeting will be on September 15; 6:30 p.m. in Dayton.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:47 a.m.