

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of August 21, 2018.

CALL TO ORDER

Chairman Morris called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, and Financial Manager Paden-Lilly. Fire Chief/District Secretary Click was absent due to vacation. Commissioner Sleater was unexcused.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Houchin made a motion to approve the minutes of August 7, 2018. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2018 transactions #1408 through #1554. The transactions total \$243,782.86. General Fund \$64,813.43; electronic payroll transfers \$111,265.28; federal payroll tax payment \$42,957.54; retirement systems transfer \$22,263.80; Hazmat Fund \$958.78; Fire Training Center Operations Fund \$284.42; SCBA Fund \$1,237.96; and Joint Agency Fund \$1.65. Commissioner Houchin made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget revenue and expenditure reports were reviewed.

EMS Report

The EMS Collection Statistics Report was reviewed.

REPORTS

Commissioners and staff reported the following:

- Financial Manager Paden-Lilly reported that the Washington State Auditor's Office has made contact and they plan to begin the 2015-2017 financial and accountability audits soon.
- Captain Nicholls gave a report on the August 11 Bofer Canyon Fire and the August 20 Seals Springs Fire.

OLD BUSINESS

EMS Levy

The EMS Levy election was held on August 7; the levy failed to reach the 60% supermajority vote required by law to pass. Final votes: Yes – 53.69% and No – 46.31%. Financial Manager Paden-Lilly presented a letter received by IAFF Local 4362 offering their support to the Board should the decision be made to move forward with an EMS Levy in the future. Chief Click would like to discuss options at the next board meeting.

NEW BUSINESS

Volunteer Applications

Commissioner Houchin made a motion to approve volunteer firefighter applications for Brandon Siegel, Gavin Ried, Jack Hagins, Harley Prescott, Enrique Orozco and support services application for William Morrison. Commissioner Morris seconded the motion and the motion passed.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on September 4.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:38 a.m.