

BENTON COUNTY FIRE PROTECTION DISTRICT #1  
BOARD OF COMMISSIONERS

Regular meeting of August 15, 2017.

**CALL TO ORDER**

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 6:30 p.m. at 1811A S. Ely St., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly.

**ADDITIONS TO THE AGENDA**

Chronic 911 caller was added to old business and FDCARES was added to new business.

**CORRESPONDENCE RECEIVED LOG**

The correspondence received log was reviewed.

**CORRESPONDENCE SENT**

The correspondence sent was reviewed.

**APPROVAL OF MINUTES**

Commissioner Sleater made a motion to approve the August 1, 2017, minutes as submitted. Commissioner Morris seconded the motion and all Commissioners voted in favor of the motion.

**FINANCIAL REPORT**

**Fund Transaction Details**

Presented to the Board were 2017 transactions #1312 through #1470. The transactions total \$187,151.39. General Fund \$57,773.05; electronic payroll transfers \$91,385.67; federal payroll tax payment \$34,451.30; Hazmat Fund \$1,433.52; Fire Training Center Operations Fund \$1,830.85; SCBA Fund \$125.98 and MPD Fund \$151.02. Commissioner Sleater made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

**Transaction Summary Reports**

The budget revenue and expenditure reports were reviewed.

**EMS Report**

There was no EMS report.

**REPORTS**

Commissioners and staff reported the following:

- Maintenance Supervisor Schoenwald reported that there were several apparatus with mechanical issues last week; everything has been repaired and is back in service.
- PIO Baker reported that the District participated in the Benton City Parade and the Benton-Franklin Fair Parade is on Saturday. Administrative Captain Fryer is coordinating the District's participation in the event.

- A Youth Fire Diversion Program meeting is scheduled for September. The program assists families with adolescents involved with fire play or exhibiting firesetting behaviors. PIO Baker plans to attend a roundtable meeting with the Kennewick School Districts and will distribute fire diversion program literature to the schools.
- Captain Gutzmer reported that final plans are being made for the fall Recruit School. Benton 1 and 4 will have the majority of students along with a few students from Walla Walla 5, Benton 2, and West Benton Fire and Rescue.
- Chief Click reported that Captain Bush has completed the bid specifications for the second Type 5 apparatus scheduled to be purchased in 2018.
- Apparatus #190, a Type 6 brush truck, has been sold to Shoshone City and Rural Fire Protection District for \$17,000. They plan to pick up the vehicle later this week.
- Many fires going on in the Northwest; Oregon has had the majority of fire activity and a few large incidents in Washington. The Incident Management Teams have been very busy and it doesn't appear to be slowing down.
- The Hazmat Team meets tomorrow.
- Chairman Houchin had a letter prepared to thank Captain Nicholls for the presentation he gave to the Tri-County Fire Commissioners Association regarding Resident Firefighter Programs and Tuition Reimbursement. He was not present so the Board will present it to him at the next meeting.
- Commissioner Morris recognized Captain Gutzmer for stepping up as Duty Chief during the busy fire season while other Chief Officers were assigned to fire incidents.

## **OLD BUSINESS**

### **Career Lieutenant Position**

Chief Click has reviewed the results provided by the interview panel. He plans to meet with both candidates prior to making a decision.

### **Chronic 911 Caller**

A chronic 911 caller in Station 140's response area has begun calling for assistance again. The calls are beyond the scope of work of District responders and typically the patient is not transported. Area resources available to help this individual have all been exhausted, as the patient has declined any assistance. Chief Click will notify responders as to what the District's response posture will be when responding to this location.

## **NEW BUSINESS**

### **Volunteer Firefighter Applications**

Commissioner Morris made a motion to approve Volunteer Firefighter Applications for Ryan Dawson, Conner Durham, Kevin Jepsen, and Stephen Smith. Commissioner Sleater seconded the motion and all Commissioners voted in favor of the motion.

### **FD CARES**

Commissioner Morris reported on information received at the Tri-County Fire Commissioners Association meeting. FD CARES is a community paramedicine program. FD CARES helps fire agencies transform their healthcare services to meet the demand for non-emergent care. Increasing focus on emergency services on actual emergencies and better meet the needs of non-emergent 911 callers.

The belief is that it may improve access to care and improve quality of care, while also reducing costs due to chronic 911 callers.

Chief Click stated that area Fire Chiefs have been looking into the FD CARES model for the past several months. The Chiefs believe that two or less response vehicles could handle the entire Columbia basin, however, more research will need to be done to figure out the best options for the regional area, as there is no funding mechanisms in place at the State or Federal level.

#### **PUBLIC COMMENT**

There was no public comment.

#### **EXECUTIVE SESSION**

At 7:25 p.m. Commissioner Houchin called a 15-minute executive session per RCW 42.30.110 to review the performance of a public employee. The announced time of resumption into the open public meeting was 7:40 p.m. The actual time of resumption into the open public meeting was 7:40 p.m.

#### **ANNOUNCEMENTS**

- The next board meeting is scheduled for September 5; 9:00 a.m. at the District Office.

#### **ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 7:45 p.m.