

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of July 3, 2018.

CALL TO ORDER

Vice-chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Sleater, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly. Commissioner Morris was absent due to illness.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

There correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the June 19, 2018, minutes as submitted. Commissioner Houchin seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2018 transactions #1137 through #1172. The transactions total \$53,579.18. General Fund \$33,466.51; electronic payroll transfers \$8,143.76; federal payroll tax payment \$3,334.40; Hazmat Fund \$1,384.65; Fire Training Center Operations Fund \$6,724.29; SCBA Fund \$503.90 and Joint Agency Fund \$21.67. Commissioner Sleater made a motion to approve the vouchers. Commissioner Houchin seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget expenditure report was reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- The Wildland fire season is upon us. Four fires in the area have been declared State Mobilization within the past few weeks; two in District #1, one in Prosser, and one in Selah. The third Type 3 IMT is staffed and in the area.
- This area will be under a Fire Weather Watch over July 4.
- Captain Bush has a meeting with Tri-City Sign and Barricade regarding the bay floor prepping and striping project for all Fire Stations.
- The Type 5 Skeeter apparatus has been delivered to the station and members are being trained on it.

- The Hazmat Board met June 20. A risk-based annual assessment formula was presented, based on Tier II's and Extremely Hazardous Chemicals within each jurisdiction. It was decided to also factor in risks like railways and interstates. Each agency is to submit total miles within their jurisdiction for Class 1 Railroad, Class 2 Railroad, Interstates and Highways. A second draft of the assessment structure will be presented at the next meeting.
- The Rancho Reata Homeowners Extravaganza is scheduled for July 7 and will be held at Station 140.

OLD BUSINESS

EMS Levy

Two informational public meetings are scheduled this month; Friday, July 20, and Tuesday, July 31. Ballots should be mailed to voters the week of July 25. A newsletter is scheduled to mail out to voters in a couple of weeks.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on July 17.
- Chief Click will be on vacation with limited cell service July 16 – 18.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:25 a.m.