

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of July 16, 2019.

CALL TO ORDER

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 5:30 p.m. at 7704 Bermuda Road, Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly. Commissioner Jenkins was excused.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Morris made a motion to approve the minutes of June 18 and July 2, 2019. Commissioner Houchin seconded the motion and the motion passed.

PUBLIC HEARING ON RENEWAL OF FIRE LEVY AND BOND

Chairman Houchin opened the public hearing on renewal of fire levy and bond. Chief Click provided information on two propositions that will be on the ballot in August. The District is asking voters to renew the fire levy of \$1.50 per \$1,000 assessed property value (AV) for another six years and asking citizens for a replacement bond to continue funding facility renovations and apparatus replacements. In the last two years, the Fire District has paid off two such bonds averaging 11 cents per \$1,000 of AV. This bond would last for 20 years and be an estimated 10-cents per \$1,000 of AV.

With no questions from the public, Chairman Houchin closed the public hearing.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2019 transactions #1115 through #1275. The transactions total \$246,989.03. General Fund \$72,606.08; electronic payroll transfers \$104,711.63; federal payroll tax payment \$38,189.70; retirement systems transfer \$21,190.87; Hazmat Fund \$6,002.00; Fire Training Center Operations Fund \$1,636.51; SCBA Fund \$2,596.41 and Joint Agency Fund \$55.83. Commissioner Morris made a motion to approve the vouchers. Commissioner Houchin seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget revenue and expenditure reports were reviewed.

REPORTS

Commissioners, Chiefs and staff reported the following:

- Chief Click reported:
 - He returned from the Alaska fire assignment on Sunday. It was a very interesting and good assignment.
 - There are two new housing developments within the Fire District that are up for approval; 21 lots in the Rancho Reata area and 91 lots south of the Summitview area.
 - Benton #2's dozer is broken down and Chief Click has offered to put an agreement in place to loan them the District's second dozer, as it is very beneficial to have a dozer on that end of the County.
 - Commissioner Jenkins' father passed away last week, following an injury.
- Public Information Officer Baker reported that the car show event last weekend went very well, and crews are gearing up for the fair and the fair parade in August.
- Captain Nicholls reported that the most recent round of new applications has been processed and 14 will move onto the next step in the process.
- Captain Bibe reported that the Union is looking at ways to support the levy and bond measure.
- Financial Manager Paden-Lilly reported that Total Energy Management will be replacing a compressor on one of the A/C units at the Arrowhead Facility.

OLD BUSINESS

Station 160 Water Supply

The Washington State Patrol (WSP) water system that is utilized by Station 160, failed last year due to bacterial issues. A new system has been put in place and the costs for monthly testing and waste dumping will be approximately \$3,300 per month to be divided by WSP Lab, WSP Patrol and the Fire District. Chief Click will contact the City of Kennewick Planning Department to discuss options that may be available to bring water to the facility. He will continue researching to determine the best investment for the District.

NEW BUSINESS

November Ballot Propositions

The deadline for filing a ballot measure for the general election is August 6. In the event the renewal of the fire levy and bond measures fail at the Primary Election, the Board will need to approve provisional ballot propositions for them to be included in the General Election.

Resolution No. 2019-07 was presented to the Board to place a property tax lid lift proposition on the General Election ballot to maintain the District's full taxing authority. Commissioner Morris made a motion to sign Resolution No. 2019-07. Commissioner Houchin seconded the motion and the motion passed.

Resolution 2019-08 was presented to the Board to place a bond measure on the General Election ballot to finance the repairs and upgrades of fire facilities and purchase a replacement apparatus. Commissioner Houchin made a motion to sign Resolution No. 2019-08. Commissioner Morris seconded the motion and the motion passed.

PUBLIC COMMENT

John Christenson introduced himself. He is running for Commissioner and shared ideas on how the District might help pass the two ballot propositions.

EXECUTIVE SESSION

At 6:05 p.m. Commissioner Houchin called a 5-minute executive session RCW 42.30.110 to review the performance of a public employee. The announced time of resumption in the open public meeting was 6:10 p.m. The actual time of resumption into the open public meeting was 6:10 p.m.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on August 6.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 6:20 p.m.