

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of June 6, 2017.

CALL TO ORDER

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

Paving Project – Station 130 was added to new business.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the May 16, 2017, minutes as submitted. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2017 transactions #910 through #945. The transactions total \$243,939.87. General Fund \$239,129.40; Hazmat Fund \$377.71; Training Center Operations Fund \$2,708.73 and SCBA Fund \$1,724.03. Commissioner Sleater made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget expenditure report was reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- Chief Click, Training Captain LoParco and PIO Baker attended the Washington State Fire Chiefs Conference in Spokane. It was a good conference with a lot of focus on the importance of public information.
- The District continues to experience many computer issues and are trying to work through them with Teknologize.
- There has been a couple State Mobilization fires within the state; one in Leavenworth and one in George.

- Chief Click met with Chief Beasley and reviewed the draft FTC Usage Fee Schedule. The intent is to accurately capture all direct and indirect expenses incurred when the facility is rented by other agencies.
- The Quad-County Fire Chiefs met in Dayton last Thursday. Items discussed were; the importance of requesting Fire Management Assistance Grant (FMAG) funds early for control of fires on public or private forests or grasslands. FMAG covers costs that State Mobilization doesn't; USFWS is having a hard time filling seasonal hire positions this year, they currently have two open positions; an After Action Review of the DOE tunnel collapse is scheduled for Thursday; State Mobilization and DNR Rate Schedule, and All Risk Mobe and Prestaging Mobe issues.
- Chief Click participated in a ride last week through the area of the Range 12 fire footprint. Discussions were held about the history of the area and how fires in the area need to be fought and where the priority stop points and containment lines need to be.
- Captain Gutzmer reported that hands-on training is complete for Wildland Recruit School. Everyone passed and is qualified.
- Eight applications were received for the Lieutenant Promotional Exam. After the written test, five applicants passed and continued onto the Saturday testing process consisting of a personnel issue and fire problem. The eligibility list will be complete for the next meeting.
- Battalion Chief Taylor reported that Captain Aaron Fryer is doing a great job at Station 130 and things seem to be going very well.
- PIO Baker reported that the District will be participating in a school party at Sagecrest Elementary and the Rancho Reata Extravaganza is scheduled for July 8. Lieutenant Pena and Support Service Member Pena are visiting various pre-schools giving presentations and stressing fire prevention.
- Captain Bush reported that the water well system at Station 160 has been shocked and treated. Everyone at the station has been dealing with the challenges associated with the water contamination issue.
- Benton #2 is offering dozer training June 21-24. Captain LoParco is coordinating with those members interested in training.
- An air conditioner unit at the Arrowhead building was leaking over the weekend. Captain Bush checked on it and a repair company was called.
- The excessed motorhome and blazer has been listed for sale on Craigslist. Captain Bush is working with a few people that have made offers.
- Damage to the exhaust system on E1134 occurred Friday during a Natural Cover Fire.
- Lieutenant Moore provided information on the PPE program and discussed items that are being demoed for comfort and reliability. Some of our members are being fitted for Class A uniforms and are being allowed to finance them through the vendor. The District was awarded a DNR grant to purchase headlamps, gloves, fire shelters, and radio chest-packs at a 50-percent discount.

OLD BUSINESS

There was no old business.

NEW BUSINESS

BCES Transition Agreement and Amended Interlocal Agreement

Chief Click presented a Transition and Buy-In Agreement relating to Franklin County and the City of Pasco becoming members of Benton County Emergency Services (BCES). The agreement details the process which will accomplish an expansion of BCES membership to include Franklin County and the City of Pasco. This will include the provision of emergency and non-emergency call answering and dispatch services for the Franklin County Sheriff's Office and the City of Pasco Police and Fire Departments. Chief Click then presented a Second Amended and Restated Interlocal Agreement for Benton County Emergency Services. This is an update to the agreement to include Franklin County and the City of Pasco. After a discussion, Commissioner Sleater made a motion to sign the Transition and Buy-In Agreement and the Second Amended and Restated Interlocal Agreement for Benton County Emergency Services. Commissioner Morris seconded the motion and the motion passed.

Paving Project – Station 130

Quotes were requested for the Station 130 paving project, however none were received. Captain Bush reviewed the quotes that were received from last year for the paving project and inquired if the vendor with the lowest quote would still honor that quote. Almond and Son's agreed to uphold their quote in the amount of \$10,523.34. Commissioner Morris made a motion to award the project to Almond and Son's for the paving project. Commissioner Sleater seconded the motion and all commissioners voted in favor of the motion.

PUBLIC COMMENT

Rob Moore inquired as to why the Board of Commissioner meetings are not held in the evening when more people could attend. It was noted that meetings were set at 9:00 a.m. for many years in order to accommodate the board member's work schedule. After a discussion, it was agreed to hold the first meeting each month at 9:00 a.m. and the second meeting of the month in the evening on a trial basis to start in July.

EXECUTIVE SESSION

At 10:10 a.m. Commissioner Houchin called a 5-minute executive session per RCW 42.30.110 to discuss the performance of the fire chief. The announced time of resumption into the open public meeting was 10:15 a.m. The actual time of resumption into the open public meeting was 10:15 a.m.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on June 20.
- The next Southeast Washington Fire Commissioners Association meeting will be on June 16, at Columbia County Fire District #3.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 10:18 a.m.