

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of June 19, 2018.

CALL TO ORDER

Chairman Morris requested that Commissioner Houchin lead the meeting, as he was feeling a bit under the weather. Vice-chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

There were no additions to the agenda. However, to accommodate the City of Richland courier, the BCES Interlocal Agreement agenda item was moved up.

BCES INTERLOCAL AGREEMENT

Financial Manager Paden-Lilly presented the Second Amended and Restated Interlocal Agreement for Benton County Emergency Services. This is an update to the agreement to include Franklin County and the City of Pasco, for county-wide operation of emergency dispatch services. Commissioner Sleater made a motion to sign the Second Amended and Restate Interlocal Agreement for Benton County Emergency Services. Commissioner Morris seconded the motion and the motion passed.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the minutes of June 5, 2018. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2018 transactions #979 through #1128. The transactions total \$190,365.86. General Fund \$48,425.28; electronic payroll transfers \$90,617.01; federal payroll tax payment \$30,715.15; retirement systems transfer \$18,273.98; Hazmat Fund \$703.05; Fire Training Center Operations Fund \$1,167.33; SCBA Fund \$462.41; and Joint Agency Fund \$1.65. Commissioner Sleater made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget revenue and expenditure reports were reviewed.

EMS Report

The EMS Collection Statistics Report was reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- Chief Click reported:
 - The three seasonal employees, along with EI 135 are in Deerpark on a WADNR staging assignment.
 - The Type 5 Skeeter is nearly ready to be placed in service.
 - Captain Bush has been unable to find a company that is willing and available to do the Fire Station apparatus bay paint striping.
 - Wildland season preparation is the focus right now.
- PIO Baker reported:
 - Chief Click has done a few TV interviews because of the latest press release.
 - EMS Levy presentations are scheduled in July for two political organization meetings.
 - A crew will be staffing the first aid tent at a Pickleball tournament on June 23 and 24.
 - A crew will be participating at a Club 24 Meet-and-Greet event on June 28.
 - The Rancho Reata Community Extravaganza is scheduled for July 7, at Station 140.
 - Captains Gutzmer and LoParco will be giving a presentation to the Finley School Board on July 16.
- Captain Gutzmer reported that Recruit School is in transition. Wildland academy is complete, and preparation is ongoing for structure academy that will begin in August.
- Commissioner Houchin attended the Southeast Washington Fire Commissioners Association meeting in Dayton on Friday. A presentation was given by Columbia Pulp regarding a Mill located near Starbuck that will use a new technology to pull cellulose out of abundant straw left over from wheat and alfalfa harvests. Farmers will have the option of selling their waste straw instead of plowing it into the ground or burning it. Columbia Pulp plans to separate the cellulose from the straw and sell the pulp in bales to other manufacturers that make such things as paper towels and tissues.
- The Hazmat Board meets tomorrow.

OLD BUSINESS

EMS Levy

Chief Click and PIO Baker have multiple presentations scheduled for July. The marketing team recommends that two public information meetings be held in July, prior to ballots being mailed out. A sample of the Frequently Asked Questions (FAQ) postcard that will be mailed to registered voters was distributed.

NEW BUSINESS

Tri-Tech Skills Center Agreement

Chief Click presented a Kennewick School District Agreement for Education Services between Benton #1 and Tri-Tech Skills Center. The agreement sets forth the rights and responsibilities regarding the education opportunities offered by Benton #1 to the second-year students

enrolled in the Tri-Tech Conditional Volunteer Firefighter Program. The program is an opportunity for students to obtain all required training prior to graduation, so that they can be assigned to a fire station immediately following graduation. After a discussion, Commissioner Sleater made a motion to authorize Chief Click to sign the Agreement for Education Services with Tri-Tech Skills Center. Commissioner Morris second the motion and the motion passed.

Volunteer Application

Commissioner Sleater made a motion to approve Support Services Application for Courtney Nance. Commissioner Houchin seconded the motion and the motion passed.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on July 3.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:25 a.m.