

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of May 16, 2017.

CALL TO ORDER

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead, Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

Chronic 911 caller was added to new business.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Morris made a motion to approve the May 2, 2017, minutes as submitted. Commissioner Sleater seconded the motion and all Commissioners voted in favor of the motion.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2017 transactions #758 through #909. The transactions total \$162,257.02. General Fund \$60,643.22; electronic payroll transfers \$73,419.35; federal payroll tax payment \$24,601.33; Hazmat Fund \$39.55; Fire Training Center Operations Fund \$2,312.59; SCBA Fund \$1,110.63 and MPD Fund \$130.35. Commissioner Sleater made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget revenue and expenditure reports were reviewed.

EMS Report

The EMS Collection Statistics Report was reviewed.

REPORTS

Commissioners and staff reported the following:

- Captain Gutzmer reported that this session of Recruit School is near completion; there will be one more class tonight and a hands-on day on Saturday. Nine recruits will be assigned to Benton 1.

- Captain Bush reported that a water leak at Station 110 was reported. Reiboldt-Mallonee Construction was called and has determined where the leak is and will make the necessary repairs.
- E1111 has gone into the shop for repairs to the compartment door that was caused by an auto accident. It has also been taken to North Tech Equipment Repair to diagnose a lack of acceleration issue.
- The maintenance shop is preparing excessed vehicles to be sold.
- The well water at station 160 is planned to be treated the weekend of June 3. Porta Potties and hand-wash stations will need to be on-site during that time, in order to maintain operations.
- The Fire Training Center had a plumbing issue with one of the urinals. A plumber was called and the issue has been fixed.
- PIO Baker reported that she and Chief Click gave the EMS response presentation to various homeowner associations and PTO's last week. An overwhelming support was received.
- A PIO event is scheduled at Suncrest Elementary for a Fifth Grade Graduation Party.
- Captain LoParco reported that he has been working on wildland refresher training, red cards, EVIP tracking, and First-aid/CPR. He also continues to work on setting up the new Target Solutions software.
- Franklin County Fire District #5's Board of Commissioners voted and approved to purchase apparatus #155 for \$18,000; a 1991 International, Type 3 brush truck.
- An amendment was submitted to FEMA requesting additional items be included with the SCBA grant. The amendment was approved in the amount of \$20,305, for the procurement of fill station adapters, battery charger units, rechargeable batteries, and specialty tool kits.
- The marketing firm is working on a press release that is scheduled to go out the week of May 22; EMS week. Chief Click has been putting data together, comparing what EMS response times would be, should the District provide ambulance service, versus response times of mutual aid agencies.
- Chief Click distributed a draft version of the District's Annual Report for review.
- Eight members have shown interest in participating in the upcoming lieutenant's promotion exam.
- Battalion Chief Cole and Chief Click met with Captain Ron Fryer to review options available to him in a non-fireline qualified capacity. It was agreed to assign Captain Fryer to the training program to assist with recruit training.
- Chief Click, Captain LoParco and PIO Baker will attend the Fire Chief's Conference next week in Spokane.
- The District had a couple of wildland fires the night of the lightning storm totaling approximately 50-70 acres. The Juniper Dunes had a 200 acre wildland fire this past weekend.
- A letter was received from Local 4362 requesting to begin negotiating a new Collective Bargaining Agreement.
- Commissioners Sleater and Morris attended the funeral service for Carroll Davis on Saturday; it was a very nice service.
- Commissioner Houchin attended the Tri-County Commissioners Association meeting on Saturday; wildland fire season was discussed.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Hazmat RFP – Multi-Rae Monitors and Equipment

The District was awarded a grant from Department of Ecology for Spill Prevention, Preparedness, and Response Equipment for the HazMat Team. The Team Coordinators advertised to receive quotes for Multi-Rae Monitors and Equipment. Quotes were received from Northside Sales Co. and Tri-City Industrial, whose prices were within \$50 of one another. After a discussion, Commissioner Sleater made a motion to award the purchase to the lowest responsible vendor; Tri-City Industrial, LLC. Commissioner Morris seconded the motion and the motion passed.

Chronic 911 Caller

Station 140 has been dispatched to the same address fifteen times this month to assist an invalid patient; a total of twenty-five 911 calls for the year. The patient is rarely transported. The District has reached out to several agencies in hopes of connecting the patient to the resources and assistance they need.

PUBLIC COMMENT

Scott Carpenter inquired as to how many full-time employees are currently trained to operate the dozer. Chief Click stated that the career employees not presently qualified to operate the dozer are currently training on the piece of equipment.

Scott Carpenter requested a copy of all the agencies that utilize Columbia Basin Dive Rescue and what annual assessment is being charged to each of those agencies. Chief Click agreed to provide the document if the District had in fact received a current breakdown this year. Otherwise, Mr. Carpenter will need to contact Columbia Basin Dive Rescue directly to request other agencies information. Chief Click stated that he would consult the District attorney to verify if the District is obligated to provide information pertaining to other agencies.

EXECUTIVE SESSION

At 9:47 a.m. Commissioner Houchin called a 5-minute executive session per RCW 42.30.130 to discuss collective bargaining and negotiations. The announced time of resumption into the open public meeting was 9:52 a.m. The actual time of resumption into the open public meeting was 9:52 a.m.

ANNOUNCEMENTS

- The next board meeting is scheduled for June 6.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:55 a.m.