

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of April 17, 2018.

CALL TO ORDER

Chairman Morris called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly. Commissioner Sleater was absent due to illness.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Houchin made a motion to approve the minutes of April 3, 2018, as submitted. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2018 transactions #581 through #724. The transactions total \$439,019.45. General Fund \$325,945.34; electronic payroll transfers \$76,990.20; federal payroll tax payment \$25,756.63; Hazmat Fund \$14.00; Fire Training Center Operations Fund \$1,377.16; Joint Agency Fund \$188.49, and Capital/Building Fund \$8,747.63. Commissioner Houchin made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget revenue and expenditure reports were reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- Chief Click reported:
 - He had a meeting with the insurance representative to update the annual Enduris insurance policy.
 - He had a meeting at SeComm yesterday to discuss communications equipment that Benton County could benefit from utilizing the excess funds from the Public Safety Sales Tax. He and Chief Whealan plan to attend the Benton County Commissioner's meeting on May 3 to submit a request for Benton County fire agencies.

- A three-day Type 3 IMT workshop was presented last week and it was a very successful workshop with great attendance. Local Incident Commander's meet this week for the IMT member selection process.
- Captain Bibe has been going through the new extrication equipment and preparing the training program.
- A container of picric acid was dropped off at a Benton County Hazardous Waste Collection event on Saturday. Crews worked with Richland Fire and Police Departments to evacuate everyone nearby. The Bomb Squad was activated and safely disposed of the acid.
- Captain Bush reported:
 - The heat pump went out at Station 140 and has been replaced by Huminsky's Heating and Cooling.
 - A thermostat at the Arrowhead facility was not functioning and has been repaired by Huminsky's Heating and Cooling.
 - The engine needs to be replaced in the Training Officer truck; it is at Corwin Ford.
 - Hughes Fire replaced the pitman arm on the Skeeter Type 5 apparatus. The new pitman arm is approximately one pound heavier than the original unit and seems of good construction.
 - The Dozer is at Papé Machinery for warranty work.
 - There is a roof leak at the Arrowhead Facility and repair is on hold until there is a break in the weather.
 - He will be traveling to Texas on May 13, to inspect the second Skeeter Type 5 apparatus.
- Captain Gutzmer stated that wildland recruit academy starts tonight and will be complete by the end of May.
- Captain LoParco reported:
 - Part-two of Block Training on hose handling begins soon.
 - He and Becki Coats will begin working on Incident Qualification Cards (red cards) soon.
 - Tomorrow is the official start date for the Fire Training Center C-Building construction.
- PIO Baker reported:
 - The Annual Kid's Fishing Day at Columbia Park is scheduled for this weekend.
 - The Kennewick Fraternal Order of Eagles has invited firefighters from the Kennewick Fire Department and Benton 1 for a night of dining and dancing to show appreciation for their service to the community on May 4.
 - She received a call from a resident requesting information on fall prevention. A tour of the residence was made, and the individual was very well prepared.

OLD BUSINESS

EMS Levy

The Board opened the meeting up to the audience for comments and questions. Scott Clemenson, a former Fire Chief of Lincoln County and a resident of the Rancho Reata area, stated that he and his wife strongly support the EMS levy. They feel it is a public safety tax and that is what government is supposed to provide with taxes. Chairman Morris thanked the public for their comments and stated that the Board has appreciated all the community input provided at the public meetings.

Seasonal Wildland Firefighters

Chief Click presented the Eligibility List for hiring seasonal firefighters. There were four applicants and three positions to fill. Commissioner Houchin made a motion to approve the Seasonal Wildland Firefighter Eligibility List. Commissioner Morris seconded the motion and the motion passed with all Commissioners in favor.

NEW BUSINESS

Resolution No. 2018-001; Submit a Six-Year EMS Levy

Commissioner Houchin made a motion to sign and approve Resolution No. 2018-001 to submit a six-year ems levy proposition for the August 2018 Primary Election. Commissioner Morris seconded the motion and the motion passed.

RFB – Lighting Upgrade Renovation

One bid was received for the lighting renovation project at Station 110, 140 and 160. The responsible bid was from Allan Electric for \$22,391. The Benton PUD will give a rebate to the District through their Incentive Program. Commissioner Houchin made a motion to award the project to Allan Electric, Inc., and allow the staff to enter into a contract with them. The motion was seconded by Commissioner Morris and the motion passed.

RFB – Asphalt Project – Station 140

Three bids were received for the paving and seal coat project at Station 140. The lowest responsible bid was from Central Paving, LLC for \$42,474; which includes the alternate additive for crack sealing and seal coating. Commissioner Houchin made a motion to award the project to Central Paving, LLC, and allow the staff to enter into a contract with them. The motion was seconded by Commissioner Morris and the motion passed.

Volunteer Firefighter Applications

Commissioner Houchin made a motion to approve volunteer firefighter applications for Darren Gilton, Forrest Hanson, Eugene Hostetler, Chad Lettrick, Brock Long, Anthony Lovato III, Trystan Mann, Jaret Maynard, Ariel Morfin, Aaron Nelson, Daniel Osorio, Jeffrey Siegel, and John Togia. Commissioner Morris seconded the motion and the motion passed.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on May 1.
- The Board thanked everyone who worked on the preparations for the awards banquet. The banquet was very enjoyable.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:30 a.m.