

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of March 7, 2017.

CALL TO ORDER

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

Special market conditions resolution and potential auction purchase was added to new business.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the February 21, 2017, minutes as submitted. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2017 transactions #322 through #355. The transactions total \$34,719.05. General Fund \$23,094.74 and Training Center Operations Fund \$11,624.31. Commissioner Sleater made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget expenditure report was reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- Captain LoParco reported that live fire training is coming up and he will distribute dates as soon as they are set. He is completing his fire training officer credentialing and working on next quarters training calendar.
- Captain Bush reported that Station 120's wildland engine was experiencing an issue with coolant coming out of the exhaust and has been sent in for repair. Station 110 had a bay door that needed adjusting and it has been fixed.

- Lieutenant Bibe reported that the new SCBA units are on the trucks and have been issued to overhead personnel. He is working with Financial Manager Paden-Lilly on steps to excess the old SCBA units.
- Captain Gutzmer reported that six new recruits have completed basic training and are being issued gear. Another group of recruits will finish hazmat training this week then move onto IFSAC training. He is also working on the next wildland recruit training calendar.
- PIO Baker reported that she has been updating PIO cases inside apparatus and looking into possible smoke alarm grant programs.
- Chief Click reported that the two new command vehicles were delivered to Spokane for radio equipment installation.
- Command II radio frequency is having bleed-over issues with Walla Walla County. The issue is being worked on.
- Vision IT Solutions has given notice and moved out of the Arrowhead Building. The Kennewick and Pasco Firefighter Unions are interested in renting the space.
- Chief Click reviewed the updated Legislative Report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Captain Promotion Test

Chief Click reported the captain testing has been completed. Six candidates tested and four individuals received the 75% or greater required to be placed on the eligibility list. These four people are: Kevin Sells, Bill Copland, Aaron Bibe, and Robert Moore. Commissioner Sleater made a motion to approve the eligibility list, Commissioner Morris seconded the motion, and the motion passed unanimously.

Station 120 Flooring Project

Captain Bush reported that the budgeted Station 120 flooring project should begin within the next month. A change order has been submitted to Sherwin Williams increasing the square footage from only the dayroom to also include the kitchen and hallway. The increase will add approximately \$250 to the total cost.

Special Market Conditions Resolution

Chief Click presented information regarding a 2016 demonstration fire engine that has become available through Skeeter Brush Truck. The fire engine meets the specifications identified by the Fire District. The similarity of this wildland engine to the District's current apparatus fleet would maintain consistency for crews which will expedite training and address safety concerns experienced when placing a new apparatus in service. The apparatus is being offered with a full 5-year factory warranty at a significant cost savings as it has been used as a vendor demonstration model. The price quoted from Skeeter Brush Truck to build this apparatus using a 2017 chassis with the necessary District specifications would be approximately \$234,000.00 versus their asking price of \$197,994.00 for the demonstration apparatus. Commissioner Morris made a motion to sign Resolution 2017-01, a resolution making a declaration of special

market conditions. Commissioner Sleater seconded the motion and the motion passed with all Commissioners in favor.

Potential Auction Purchase

Chief Click and Captain Bush presented information on a 1994 trailer that could be used as a transport trailer. The item is coming up for auction on Saturday at Booker Auction. Captain Bush and Maintenance Supervision Schoenwald went by and took a look at the trailer and felt it would meet the District's needs to replace the current 1953 transport trailer. The trailer is not budgeted for purchase this year, so the staff is requesting approval to bid on the item. After a discussion, Commissioner Houchin made a motion to approve to adjust the budget and purchase the 1994 trailer with a maximum auction bid of \$25,000. Commissioner Morris seconded the motion and the motion passed with all Commissioners in favor.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

At 9:45 a.m. Commissioner Houchin called a 20-minute executive session per RCW 42.30.110 to discuss the performance of the fire chief. The announced time of resumption into the open public meeting was 10:05 a.m. The actual time of resumption into the open public meeting was 10:05 a.m.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on March 21.
- The next Southeastern Washington Fire Commissioners Meeting will be on March 17 in Dayton.
- Perry Smith, a retired volunteer firefighter, passed away February 23. He was 100 years old.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 10:10 a.m.