

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of February 7, 2017.

CALL TO ORDER

Chairman Houchin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click, and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

Volunteer firefighter application and target solutions agreement was added to new business.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the January 17, 2017, minutes as submitted. Commissioner Morris seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2017 transactions #120 through #171. The transactions total \$592,500.77. General Fund \$579,483.14; Hazmat Fund \$6,013.41; Fire Training Center Operations Fund \$4,675.97; SCBA Fund \$1,728.25; Arrowhead Bond Fund \$300.00 and Apparatus Bond Fund \$300.00. Commissioner Houchin made a motion to approve the vouchers. Commissioner Morris seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget expenditure report was reviewed.

REPORTS

Commissioners, chief and staff reported the following:

- Captain LoParco presented a quarterly report for the training program.
- Station 120 had an issue with their gas-fired heaters. Dayco was able to get six of the eight units back up and running. Captain Bush recommends looking into replacing the system in the near future, as the system is becoming antiquated and parts are no longer available.

- Captain Gutzmer reported that the classroom portion of EVIP will finish this week for recruit school and the hands-on rodeo portion will be scheduled after snow is gone and weather has improved. Hazmat Ops will be the next topic.
- Captain Fryer underwent follow-up heart surgery in Spokane last week. The surgery was successful and he should be able to travel home later this week.
- Battalion Chief Cole received six letters of interest for promotion to Captain. Testing will take place February 25.
- Chief Click and Financial Manger Paden-Lilly are finalizing a 2017 budget revision, due to final tax levy information having been received from the County.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Volunteer Firefighter Application

Commissioner Sleater made a motion to approve Volunteer Firefighter Application for Brogan Berkenbile. Commissioner Morris seconded the motion and all Commissioners voted in favor of the motion.

Target Solutions Agreement

Chief Click presented an agreement from Target Solutions Learning, LLC. to provide a computer-based system for scheduling, delivering, and tracking training and compliance. To stay within budget, the District will initially utilize the software for line personnel with a rank of Lieutenant or higher. After a discussion, Commissioner Sleater made a motion to have Chief Click sign the agreement on behalf of the District. Commissioner Morris seconded the motion and the motion passed.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on February 21.
- The Annual Awards Banquet will be on March 11 at the Tri-City Country Club.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:30 a.m.