

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of February 4, 2020.

CALL TO ORDER

Chairman Jenkins called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Christenson, Commissioner Jenkins, Commissioner Morris, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

An error was identified in the December 3, 2019, minutes. Commissioner Morris made a motion to approve the minutes as corrected and Commissioner Jenkins seconded the motion. The motion passed unanimously.

The Board of Commissioners held an executive session December 3, 2019, to discuss the pending vacancy of Commissioner Position #2. The criteria established for appointing an individual to fulfill the elective office would be:

1. Upon entering the hospital for his most recent medical issue, Commissioner Houchin expressed to District staff his recommendation of John Christenson to fulfill his position on the Board.
2. The Board thought it important that the governing body has solidarity with the mission, vision, and goals for the current direction of Fire District #1.
3. The Board thought it important to have representation across the diverse areas of the Fire District.

Commissioner Morris made a motion to approve the January 21, 2020, minutes as submitted. Commissioner Christenson seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2020 transactions #152 through #212. The 2020 transactions total \$67,514.88. General Fund \$62,669.77; Hazmat Fund \$1,074.99 and Fire Training Center Operations Fund \$3,770.12. Commissioner Morris made a motion to approve the vouchers.

Commissioner Jenkins seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Expenditure Report

The budget expenditure report was reviewed.

REPORTS

Fire Chief

- Chief Click welcomed Deputy Chief LoParco to the meeting, his first day of the promotion was February 3.
- Chief Click welcomed new employees Firefighter/Paramedic Samantha Ward, Firefighter/EMT Bernie Urrego, and Firefighter/EMT Sarah Odland. Their first day was February 3 and they will work with Captain Nicholls over the next few weeks of orientation. Firefighter/Paramedic Jake Simpson will start on February 10.
- The Washington State Patrol Sergeant, who had a rental agreement at Station 150, has moved out as of January 31.
- He attended the EMS Council meeting on Monday. There are a few bills related to EMS currently in front of Legislation. Yakima County is being impacted by the recent closure of a hospital. The Coronavirus was discussed; SeComm is asking additional questions from 911 callers in preparation.
- He attended the WFCA/WFC Legislative Day in Olympia. WFCA is currently supporting eight proposed bills, monitoring two and opposing two.
- He met with Dr. Hodges, along with the two new paramedics to discuss requirements needed from them regarding the Benton/Franklin EMS Protocols. Dr. Hodges will require them both take the new 2019 Protocol test.

Deputy Chief

- Deputy Chief LoParco is nearly moved into his new office at Station 160 and getting settled.
- The specifications for the rescue/breathing support unit is near completion.

Training

- Captain Nicholls reported there has been a lot of learning in the training office over the past few weeks. This week he is working with new employees to ensure all training requirements are met and that they are well oriented.
- Recruit testing is scheduled for February 15; we currently have 18 people set to test.
- The Wildland Recruit School will begin mid-April.

Labor

- Captain Bibe stated that the Union welcomes and will support the new employees.
- One spot has been secured for a Commissioner to attend the Fireops training at Hammer and he is trying to secure another spot.
- He and Chief Click visited Hanford Fire to look at their new Pierce ladder truck. They still have one more vendor to meet with.
- He and Lieutenant Chambers participated in the Polar Plunge as rescue swimmers. It went very well and was a great opportunity to help.

Maintenance Department

- Maintenance Supervisor Schoenwald reported that Maintenance is working on getting everything mounted and ready to go on the new ambulance.
- The rescue truck has been sent out for service due to an exhaust issue.
- He continues regular communication with North Tech for progress reports on the Westmark motor replacement.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Resident Firefighter Agreement

Commissioner Morris made a motion to approve Resident Firefighter Agreement for Daryn Lutes. Commissioner Jenkins seconded the motion and the motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

At 4:40 p.m. Commissioner Jenkins called a 15-minute executive session per RCW 42.30.110 to review the performance of a public employee and per RCW 42.30.140 to plan strategy and position to be taken for labor negotiations. The announced time of resumption into the open public meeting was 4:55 p.m. At 4:55 p.m. an announcement was made to extend the executive session to 5:00 p.m. The actual time of resumption into the open public meeting was 5:00 p.m.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on February 18.
- The next Tri-County Fire Commissioner Association meeting will be on February 8 at Benton County Fire District #2, Station 210 beginning at 9:00 am.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 5:05 p.m.