

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of January 16, 2018.

CALL TO ORDER

Chairman Morris called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 9:00 a.m. at 7511 W. Arrowhead Ave., Kennewick, Washington. In attendance at this meeting were Commissioner Houchin, Commissioner Morris, Commissioner Sleater, Fire Chief/District Secretary Click and Financial Manager Paden-Lilly.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CORRESPONDENCE RECEIVED LOG

The correspondence received log was reviewed.

CORRESPONDENCE SENT

The correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Sleater made a motion to approve the January 2, 2018, minutes as submitted. Commissioner Houchin seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2017 transactions #2325 through #2352 and 2018 transactions #11 through #132. The 2017 transactions total \$21,886.40. General Fund \$18,850.18; Fire Training Center Operations Fund \$286.51; and Capital/Building Fund \$2,749.71. The 2018 transactions total \$243,436.55. General Fund \$102,611.95; electronic payroll transfers \$98,836.87; federal payroll tax payment \$37,935.34; Fire Training Center Operations Fund \$436.15; SCBA Fund \$3,410.04; and Joint Agency Fund \$206.20. Commissioner Houchin made a motion to approve the vouchers. Commissioner Sleater seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Transaction Summary Reports

The budget expenditure report was reviewed.

REPORTS

Commissioners, the chief and staff reported the following:

- Chief Click reported:
 - The Request for Bids for the Fire Training Center C-Building has been advertised. The estimated cost for completing the structure is \$170,000, which includes no furnishings.
 - He and PIO Baker have two presentations this week with both area political committees.
 - He will travel to Olympia the end of this month to attend the Legislative Day and a Fire Defense Committee meeting.

- Harold Livingston passed away on January 11. He was a volunteer firefighter at Station 120 for seven years, prior to being involved in an ambulance airplane crash in 1996, which left him unable to serve. He was 46 years old.
- Lieutenant Doug Swenson retired from Station 110 with 30 years of service on January 1. He will continue as an administrative volunteer.
- He will be out of town on vacation February 1-8.
- Captain Bush reported that Bruce Heating and Air was called out due to heater issues at Station 120.
- The maintenance department has completed installation of all Thermal Imaging Cameras (TICS) and Mobile Data Terminals (MDT). They will continue working on winter apparatus maintenance.
- PIO Baker reported that the Polar Bear Plunge is scheduled for this Saturday at Columbia Point. Station 110 is the lead for this event; crews will man the EMS tent and have a table set up for recruiting.

OLD BUSINESS

EMS Council Representative Letters

Letters were prepared for the EMS Council stating Commissioner Morris will be the District's governing body representative to the council for 2018, with Chief Click as the alternate, and Chief Click will be the Fire District 1 representative to the council for 2018, with Captain Henderson as the alternate.

NEW BUSINESS

2018 BVFF Pension/Disability Remittance

The 2018 Board for Volunteer Firefighters' Pension and Disability Remittance Form was presented to the Board. Chairman Morris signed approving the document.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

ANNOUNCEMENTS

The next Board of Commissioners meeting will be on February 6; 9:00 a.m. at the Administrative Office.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 9:35 a.m.

Approved by:

Submitted by:

Jerry F. Morris, Chairman

Lonnie E. Click, District Secretary